

Program A: Administration

Program Authorization: La. Constitution of 1974; Article X Part IV, Sections 41-51

Program Description

The mission of the Administration Program is to provide an independent civil service system for all regularly commissioned full-time law enforcement officers employed by the Department of Public Safety and Corrections, Office of State Police, or its successor, who are graduates of the State Police training academy of instruction and are vested with full state police powers, as provided by law, and persons in training to become such officers.

The goals of the Administration Program are:

1. To provide a separate merit system for the commissioned officers of Louisiana State Police.
2. To improve the appeal and discipline processes.
3. To promote effective personnel management practices for the Office of State Police.
4. To maintain an equitable and uniform pay system for all Louisiana State Police commissioned officers.
5. To enable the Office of State Police to meet its staffing needs in a timely fashion by hiring and promoting the best qualified applicants.

The Administration Program includes the following activities: Appeals, Personnel Management, Classification and Pay, and Examining.

The Appeals activity hears commissioned officers' complaints that their fundamental rights have been violated; provides decisions that are consistent with the basic tenets of the merit system, the State Police Service Article, State Police Commission rule

The Personnel Management activity promotes effective personnel management practices for the Office of State Police; checks and enforces compliance with State Police Commission rules; provides assistance with federal and state laws, as appropriate or designated.

The Classification and Pay activity maintains an equitable and uniform pay system for all Louisiana State Police commissioned officers; establishes position; recommends pay adjustments; and allocates positions.

The Examining activity enables the Office of State Police to meet their staffing needs in a timely fashion by hiring and promoting the best qualified applicants; and tests and certifies applicants for employment by the Office of State Police.

RESOURCE ALLOCATION FOR THE PROGRAM

	ACTUAL 2001-2002	ACT 13 2002-2003	EXISTING 2002-2003	CONTINUATION 2003-2004	RECOMMENDED 2003-2004	RECOMMENDED OVER/(UNDER) EXISTING
MEANS OF FINANCING:						
STATE GENERAL FUND (Direct)	\$393,175	\$456,252	\$456,252	\$437,698	\$425,013	(\$31,239)
STATE GENERAL FUND BY:						
Interagency Transfers	0	0	0	0	0	0
Fees & Self-gen. Revenues	1,250	1,250	1,250	1,250	1,250	0
Statutory Dedications	0	724	724	0	0	(724)
Interim Emergency Board	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0
TOTAL MEANS OF FINANCING	\$394,425	\$458,226	\$458,226	\$438,948	\$426,263	(\$31,963)
EXPENDITURES & REQUEST:						
Salaries	\$162,849	\$214,957	\$226,687	\$226,687	\$226,687	\$0
Other Compensation	8,904	11,250	11,250	11,250	11,250	0
Related Benefits	27,405	28,493	29,924	34,057	29,973	49
Total Operating Expenses	42,935	35,643	52,770	34,584	28,407	(24,363)
Professional Services	83,783	96,000	97,595	100,025	97,595	0
Total Other Charges	56,742	71,883	34,500	32,345	32,351	(2,149)
Total Acq. & Major Repairs	11,807	0	5,500	0	0	(5,500)
TOTAL EXPENDITURES AND REQUEST	\$394,425	\$458,226	\$458,226	\$438,948	\$426,263	(\$31,963)
AUTHORIZED FULL-TIME						
EQUIVALENTS: Classified	0	0	0	0	0	0
Unclassified	4	4	4	4	4	0
TOTAL	4	4	4	4	4	0

SOURCE OF FUNDING

This program is funded with State General Funds and Fees and Self-generated Revenues derived from commissioned state police officers for reimbursement of transcription services. (Per R.S. 39:36B.(8), see table below for a listing of expenditures out of each Statutory Dedicated fund).

	ACTUAL	ACT 13	EXISTING	CONTINUATION	RECOMMENDED	RECOMMENDED
	2001-2002	2002-2003	2002-2003	2003-2004	2003-2004	OVER/(UNDER)
						EXISTING
Deficit Elimination/Capital Outlay Escrow Replenishment Fu	\$0	\$724	\$724	\$0	\$0	(\$724)

MAJOR FINANCIAL CHANGES

GENERAL FUND	TOTAL	T.O.	DESCRIPTION
\$456,252	\$458,226	4	ACT 13 FISCAL YEAR 2002-2003
			BA-7 TRANSACTIONS:
\$0	\$0	0	None
\$456,252	\$458,226	4	EXISTING OPERATING BUDGET - December 2, 2002
\$2,483	\$2,483	0	Risk Management Adjustment
(\$3,000)	(\$3,000)	0	Acquisitions & Major Repairs
(\$69)	(\$69)	0	Legislative Auditor Fees
(\$6)	(\$6)	0	Rent in State-Owned Buildings
\$773	\$773	0	Group Insurance Adjustment
(\$26,563)	(\$26,563)	0	Reserved for Other Statewide Adjustments
(\$4,857)	(\$5,581)	0	Other Adjustments - Group Benefits, Retirement
\$425,013	\$426,263	4	TOTAL RECOMMENDED
\$0	\$0	0	LESS GOVERNOR'S SUPPLEMENTARY RECOMMENDATIONS
\$425,013	\$426,263	4	BASE EXECUTIVE BUDGET FISCAL YEAR 2003-2004
			SUPPLEMENTARY RECOMMENDATIONS CONTINGENT ON NEW REVENUE:
\$0	\$0	0	None
\$0	\$0	0	TOTAL SUPPLEMENTARY RECOMMENDATIONS CONTINGENT ON NEW REVENUE
\$425,013	\$426,263	4	GRAND TOTAL RECOMMENDED

PROFESSIONAL SERVICES

\$25,000	Legal
\$72,595	Travel

\$97,595	TOTAL PROFESSIONAL SERVICES
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OTHER CHARGES

\$1,937 Operational expenses

\$1,937 SUB-TOTAL OTHER CHARGES

Interagency Transfers:

\$30,414 Operational expenses, mail, Risk Management, Civil Service, etc.

\$30,414 SUB-TOTAL INTERAGENCY TRANSFERS

\$32,351 TOTAL OTHER CHARGES

ACQUISITIONS AND MAJOR REPAIRS

This program does not have any funding for Acquisitions and Major Repairs for Fiscal Year 2003-2004.